

**Immaculate Conception School
Volunteer Assistants**

Family Name: _____
Phone #: _____
Email Address: _____

Date: _____

Child's Name _____
Child's Name _____

Child's Name _____
Child's Name _____

The Lord loves a generous giver. We thank you for your response to Him by serving ICS with your talents and time. If you work for a company that has a program that allows you to have used equipment when offices are remodeled or computers are upgraded, then please keep the school in mind when your name comes up for these things. Computer upgrades are always needed to give our children the best possible learning opportunities and many other pieces of equipment and furnishings also need to be upgraded. If you do not have a need for these items in your household then call the school and see if there is a need here at ICS that can be fulfilled.

We could use assistance in the following areas. Please check the area(s) in which you would like to assist us. We need and count on every school parent to do something.

I will assist in the following area(s):

_____ *Classroom assistant* (science labs 4 through 8, variety of activities – flash cards for math, go over reading vocabulary, read to children, etc.)

_____ *Yard duty* (supervise children to prevent accidents) 12:00 – 1:00 ****THIS IS A BIG NEED**** Day(s) preferred: _____

_____ *Lunchroom Duty* (assist during lunch periods, help children open lunch items, wipe tables after K-2 lunch period, sell snacks, etc.) ****ANOTHER BIG AREA OF NEED****
_____ Assistant day preferred: _____

_____ Sell snack day preferred: _____

_____ *Homeroom parent* (plan scheduled celebrations for the classroom)
Grade level preferred: _____

_____ *Substitute teacher* (when a teacher needs to attend a Diocesan meeting or is ill)
Grade level preferred: _____

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_____ **Technology team** (assist with upgrading and maintaining computer lab and peripherals)

_____ **Trade Experience** (a lending of your talents, experience and/or connections for projects within the school.)

_____ Electrical _____ Plumbing _____ Carpentry _____ Painting

_____ Small repairs _____ Other (specify)

_____ **Speaker for classroom** (state areas of interest and grade levels)

Topic: _____ Grade(s) _____

_____ **Science Olympiad** (coach and assist students in grades 4, 5, & 6 for Science Olympiad; this activity is done completely by parent volunteers or the school will not participate.)

_____ **Ways and Means Committee** (assist with fundraisers, help to sort and distribute fundraising orders.)

_____ **Honors Breakfast** (Help to prepare and serve a hot breakfast to the students that have made honor roll and their parents. This includes clean-up afterwards. Takes place twice a year.)

_____ **School Store Volunteer(s)** (Someone to run the school store from 7:30 to 8:00 in the morning Monday, Wednesday and Friday. May be a different person each day)

Parents,

We do appreciate all that you do to make ICS a great school. We need your assistance in many areas of school life, and your children need to witness your presence in school. This sends a message that Catholic education is important to you and in return, to each child. Thank you in advance for volunteering your time and talents. The Lord will bless you a hundred-fold.